



The Town of Leesburg

DEPARTMENT OF PLANNING, ZONING AND DEVELOPMENT

PRELIMINARY DEVELOPMENT PLAN CHECKLIST		LMIS #
Project Name		Submission #
Reviewed By	Reviewer Phone #	Reviewer E-mail Address
Plan Dated	Plan Received	Plan Review Completed
PIN #		

Reference	Description	OK	No	Not Applicable	Comments
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Subdivision and Land Development Regulations

Application Filing Information

13-68.a.	Completed land development application	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____
13-68.b.	Plan; 9 copies	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____
13-68.c.	Fee(s)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____
3.1.7 (ZO)	Delinquent taxes	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____
13-69	Referrals	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____

General Information

13-70.b.1.a.	Proposed development name	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____
13-70.b.1.b.	Proposed use(s)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____
13-70.b.1.c.	Owner of record; name and address Developer; name and address	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____
13-70.b.1.d.	Professional preparing the plan; name, address, signature and registration	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____
13-70.b.1.e.	Deed reference, tax map and parcel number, PIN number	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____
13-70.b.1.f.	Date plan was drawn and date of any revision	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____

Reference	Description	OK	No	Not Applicable	Comments
13-70.b.1.g.	Vicinity map	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
13-70.b.1.h.	Existing zoning, including any associated proffers	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
	Proffer or special exception condition compliance letter	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
13-70.b.1.i.	Adjoining property owners, names and addresses (including proof of certified mail notification)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
13-70.b.1.j.	Proof of any approved special exceptions, variances or waivers	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
13-70.b.1.k.	Note stating, "Preliminary plan approval is valid for 3 years. Applicant will not be notified of expiration."	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

Project Tabulations

13-70.b.2.a.	Gross acreage; nearest 1/10 acre	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
13-70.b.2.b.	# of lots	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
13-70.b.2.c.	# of required and provided parking spaces	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
13-70.b.2.d.	Proposed permitted uses by square footage, total square footage of buildings proposed	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
13-70.b.2.e.	Interior parking lot landscaping; tabulations	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
13-70.b.2.f.	Total landscaping area; tabulations	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
13-70.b.2.g.	Height of building(s)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
13-70.b.2.h.	Minimum setback; required	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
13-70.b.2.i.	Provided setback	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
13-70.b.2.j.	Minimum buffer yard; required	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
13-70.b.2.k.	Provided buffer yard	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
13-70.b.2.l.	Lot coverage % by; (1) building, (2) parking, drive, sidewalk, (3) landscaping	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
13-70.b.2.m.	Proposed floor area ratio (FAR)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

Existing Site Conditions

13-70.b.3.a.	Survey map of property certified by VA Certified Land Surveyor (if different	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
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Reference	Description	OK	No	Not Applicable	Comments
13-70.b.3.b.	than boundary survey) Existing topography; maximum 2' contours	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
13-70.b.3.c.	Existing ROW; location and full width within 200' of site	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
13-70.b.3.d.	Existing roadways; location and full width within 200' of site	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
13-70.b.3.e.	Easements; boundaries, purposes and widths	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
13-70.b.3.f.	Existing driveways and access points; location and dimensions on and within 200' of site	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
13-70.b.3.g.	FEMA 100-year floodplain; location	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
13-70.b.3.h.	Existing overland watercourses and drainage structures on or within 100 feet of the development	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
13-70.b.3.i.	Adjoining property; names of owners of record	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
13-70.b.3.j.	Adjoining property; existing uses and zoning	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
13-70.b.3.k.	Existing tree cover; identification of areas (individually identify trees with 18 inch DBH or >)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
13-70.b.3.l.	Existing slopes; identification of all slopes \geq 15 % and slopes \geq 25 %	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
13-70.b.3.m	Location of existing buildings & parking areas within site, & approximate location of neighboring buildings & parking areas	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
13-70.b.3.n	Archeological, natural & historical features & landmarks	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
13-70.b.3.o	Location & description of USGS monuments or equivalent	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

Graphic Requirements

13-70.b.4.a.	Plan sheets; clearly and legibly drawn	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
13-70.b.4.a.	Plan sheets; scale no more than 50' to the 1"	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
13-70.b.4.a.	Plan sheets; north arrow	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
13-70.b.4.a.	Plan sheets; numbered and 24" by 36" in size	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
13-70.b.4.a.	Plan sheets; clearly marked Preliminary Development	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

Reference	Description	OK	No	Not Applicable	Comments
13-70.b.4.b.	Plan Location R/W width & typical pavement sec. of all proposed streets, common driveways, & parking courts	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
13-70.b.4.c.	Lot & yard requirements, with approx. dimensions, lot areas, and lot #'s	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
13-70.b.4.d.	Layout plan, dimensions, types of buildings, streets, sidewalks, & water, storm, & sanitary sewer, including any off-site improvements	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
13-70.b.4.e	Connections to water, sewer, & storm drainage structures	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
13-70.b.4.f	Layout of provisions for collection and discharging surface drainage	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
13-70.b.4.g	Preliminary plan for E & S control measures	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
13-70.b.4.h	Phasing plan	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
13-70.b.4.i.	Soil overlay map (scale 1" = 200') with narrative	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
13-70.b.4.j.	Drainage improvements; proposed in the Town's SWM Master Plan within a 100 feet of the development	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
13-70.b.4.k.	Existing and proposed public open spaces; location and size within and adjacent to the development	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
13-70.b.4.l.	Proposed parcels of land and easements to be dedicated for public use; location and size and conditions of each	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
13-70.b.4.m.	Proposed buffer yard type and location, if applicable	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
13-70.b.4.n	Approx. depths of cut & fill for significant changes.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
13-70.b.4.o	Existing and proposed limits of 100-year floodplain	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
13-70.b.4.p	Locate tree protection & preservation areas including methods for preservation	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
13-70.b.4.q	Design of facilities within open space including # of parking spaces.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
13-70.b.4.r	Proposed fire hydrant & distance to nearest existing hydrant	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

Reference	Description	OK	No	Not Applicable	Comments
13-70.b.4.s	Town approval block	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____
13-70.b.4.t	Airport noise limits (Idn)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____
<u>Other Information</u>					
13-70.b.5.a.	Written approval by Health Director for well & septic if not served by Town water & sewer	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____
13-70.b.5.b.	Stakeout plan	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____
13-70.b.5.c.	Soils report	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____
13-70.b.5.d.	Deed covenants that may affect the type/location of structures, uses, or access	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____
13-70.b.5.e.	Statement regarding intent to provide schools, parks, bike paths, or other public uses shown on the Town Plan	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____
13-70.b.5.f.	Traffic Study if application generates 500 vehicles per day or more. Otherwise, info. on projected traffic.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____
13-70.b.5.g.	8½ x 11 transparency of the plan.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____
Zoning Ordinance					
<u>Zoning Districts</u>					
5, 6, & 7	_____; use	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____
5, 6, & 7	_____; standards	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____
5, 6, & 7	_____; additional standards	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____
7.5.2	H-1; applicability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____
7.5.5	H-1; historic district permit	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____
7.5.7	H-1; brick sidewalk	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____
7.5.8	H-1; demolition permit	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____
7.5.9	H-1; maintenance	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____
7.5.10	H-1; historic designation	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____
7.6.3	H-2; applicability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____
7.6.4	H-2; certificate of approval	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____
7.7.2	A-1; applicability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____

Reference	Description	OK	No	Not Applicable	Comments
7.7.5	A-1; height limitations	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
7.7.6	A-1; use	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
7.7.7	A-1; nonconforming use identification	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
7.7.9	Airport noise overlay	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
7.7.10	Disclosure statement	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
7.7.11	Airport noise overlay; use	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
7.8.2	NAC; applicability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
7.8.3	NAC; standards	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
<u>Parking, Loading and Pedestrian Access</u>					
11.2.2 A.	Pedestrian system connection to street	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
11.2.2 B.	Internal pedestrian system connections	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
11.2.3 A.	Pedestrian system materials/width	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
11.2.3 B.	Internal pedestrian system crossings	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
11.2.3 C.	Pedestrian system parallel and adjacent to vehicular travel lanes	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
11.2.4	Night pedestrian system lighting	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
11.3	Number of required parking spaces	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
11.4.1 A.	Off-site parking and loading	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
11.4.1 B.	Valet parking	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
11.4.2	Shared Parking	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
11.4.3	Payments In-lieu	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
11.4.4	Modified Requirements in the Downtown H-1 Overlay District	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
11.4.4 A.	Buildings within 500 feet of municipal parking facility within the H-1	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
11.4.4 B.	Buildings more than 500 feet from municipal parking facility within the H-1	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
11.4.4 C.	Building addition	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
11.4.4 D.	Demolition and redevelopment	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
11.4.4 E.	Development of vacant land	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
11.5	Use of parking and loading areas	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

Reference	Description	OK	No	Not Applicable	Comments
11.5.1	Use of parking and loading facilities, generally	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
11.6	Parking and loading area design standards	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
11.6.1 A.	Overall internal circulation pattern	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
11.6.1 B.	Entrances and exits	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
11.6.1 C.	Relationship of off-street parking and loading areas to public ROW	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
11.6.1 D.	Pavement requirements	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
11.6.1 E.	Curb & gutter	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
11.6.1 F.	Sidewalks and pedestrian facilities	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
11.6.1 G.	Delineation of parking and loading spaces; traffic control signs	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
11.6.1 H.	Lighting; restrict onto adjacent properties	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
11.6.1 I.	Setbacks, screening and landscaping	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
11.6.1 J.	Emergency and public vehicle access	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
11.6.2	Angles of parking spaces	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
11.6.2 A.	Standard parking spaces; dimensions	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
11.6.2 B.	HC parking	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
11.6.2 B.1	HC parking; required spaces	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
11.6.2 B.2	HC parking; minimum space dimensions	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
11.6.2B.2.a.	Minimum car-accessible HC space; adjacent access aisle	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
11.6.2B.2.b.	Minimum van-accessible HC space; adjacent access aisle	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
11.6.2B.2.c.	Common parking aisle	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
11.6.2B.2.d.	Vehicle overhang; access obstruction	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
11.6.2B.2.e.	HC parking space; aisle slope	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
11.6.2B.2.f.	Minimum passenger loading zones	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
11.6.2B.3.	HC signs	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
11.6.2C.	Minimum travel aisle widths	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
11.6.3A.1.	Standard loading spaces; dimensions	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

Reference	Description	OK	No	Not Applicable	Comments
11.6.3A.2.	Semi-trailer loading spaces; dimensions	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
11.6.3A.3.	Location of off-street loading spaces	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
11.6.4	Overflow parking facilities	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
11.7	Parking and loading; maintenance	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
11.8	Stacking spaces; dimensions and location	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
11.8.1	# Stacking spaces; fast food restaurants	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
11.8.2	# Stacking spaces; car washes	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
11.8.3	# Stacking spaces; banks	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
11.8.4	# Stacking spaces; other uses	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
11.9	# Off-street loading spaces	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
11.10.1	Alternative loading; H-1 district	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
11.10.2	Shared loading	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
11.11	Sight distance; DCSM Sec. 7-371	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
11.12.1	Floor plans	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
<u>Landscaping, Screening, Open Space & Lighting</u>					
12.1.1	Purpose and intent	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
12.1.2	Applicability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
12.2.1	Landscape plan	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
12.2.3	Landscape plan contents	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
12.2.4	Monitoring and enforcement	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
12.2.4.C.	Landscape bonds	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
12.2.4.D.	Conservation easements	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
12.3.1	Twenty-year tree canopy requirements	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
12.3.2.A.	Tree preservation credit	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
12.3.2.B.	Tree planting credit	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
12.3.2.C.	Exclusions from tree canopy calculations	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
12.4.1	Street tree applicability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
12.4.2	Street tree species	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
12.4.3	Street tree number	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

Reference	Description	OK	No	Not Applicable	Comments
12.4.4	Street tree location	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
12.5.1	Perimeter parking lot landscaping applicability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
12.5.2	Perimeter parking lot landscaping definition	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
12.5.3.A.	Parking lots adjacent to public streets; landscape area	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
12.5.3.B.	Parking lots adjacent to public streets; # of trees	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
12.5.3.C.	Parking lots adjacent to public streets; screening adjacent to public streets	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
12.5.3.D.	Parking lots adjacent to public streets; species	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
12.5.4.A.	Other parking lots; landscape area	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
12.5.4.B.	Other parking lots; # of trees and shrubs	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
12.5.4.C.	Other parking lots; species	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
12.6.1.	Interior parking lot landscaping; applicability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
12.6.2	Interior parking lot landscaping; definition	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
12.6.3.A.	Interior parking lot landscaping; minimum parking lot landscape area	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
12.6.3.B.	Interior parking lot landscaping; minimum landscape area	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
12.6.3.C.	Interior parking lot landscaping; # of trees	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
12.6.3.D.	Interior parking lot landscaping; # of shrubs	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
12.6.3.E.	Interior parking lot landscaping; species	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
12.7.1.A.	H-1 modified parking landscaping; landscape area adjacent to a public street	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
12.7.1.B.	H-1 modified parking landscaping; perimeter parking lot landscaping	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
12.7.1.C.	H-1 modified parking landscaping; relation of perimeter and interior parking landscaping	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
12.7.1.D.	H-1 modified parking landscaping; form of waiver	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
12.8.1	Buffers and screening applicability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
12.8.2.A.	Buffer yards; definition	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

Reference	Description	OK	No	Not Applicable	Comments
12.8.2.B.	Buffer yards; relation to setbacks	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
12.8.2.C.	Buffer yards; exceeding setbacks	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
12.8.2.D.	Buffer yards; credit for existing buffer	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
12.8.2.E.	Buffer yards; adjacent to a vacant parcel	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
12.8.2.F.1.	Buffer yards; adjacent developed site compliance	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
12.8.2.F.2.	Buffer yards; adjacent developed site non-compliance	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
12.8.2.G.	Buffer yards; adjacent to certain public streets	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
12.8.2.H.	Buffer yards; easements	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
12.8.3	Screening and buffer yard matrix	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
12.8.4	Land use categories	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
12.8.5.A.	Modification of screening and buffer yard requirements; properties in the H-1	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
12.8.5.B.	Modification of screening and buffer yard requirements; usable lot area	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
12.8.5.C.	Modification of screening and buffer yard requirements; special design	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
12.8.5.D.	Modification of screening and buffer yard requirements; construction of walls	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
12.8.6.A.	Screening; definition	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
12.8.6.B.	Screening; plant varieties	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
12.8.6.C.	Screening; number of plants	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
12.8.6.D.	Screening; alternative screens and modifications	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
12.8.7	Screening of outdoor storage and loading areas	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
12.8.8.A.	Dumpster screening; design and other specifications	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
12.8.8.B.	Dumpster screening; setbacks	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
12.9.1	Plant material specifications; conditions	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
12.9.2	Plant material specifications; size	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

Reference	Description	OK	No	Not Applicable	Comments
12.9.3	Plant material specifications; measurement of size	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
12.9.4	Plant material specifications; diversity	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
12.9.5	Plant material specifications; planting procedures	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
12.9.6	Plant material specifications; tree selection and cover guide	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
12.9.7	Plant material specifications; maintenance	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
12.9.8	Plant material specifications; sight distance	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
12.10.1	Open space; purpose	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
12.10.2	Open space; minimum required	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
12.10.3	Open space; nonresidential properties	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
12.10.4	Open space; residential properties	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
12.10.5	Open space; submittal requirements	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
12.11	Outdoor lighting; (DCSM Article 7)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

Design and Construction Standards Manual (DCSM)

Vegetation Preservation and Planting

8-110	Preservation and planting; purpose	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
8-120	Preservation and planting; intent	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
8-200	Preservation and planting; applicability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
8-310.1.	Existing trees; retention	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
8-310.2.A.	Existing trees; 18 inch DBH or > including size, species, spread of branches and spot elevation	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
8-310.3.	Tree preservation; critical areas	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
8-310.4.	Tree preservation; roadway design	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
8-310.5.	Tree preservation; limits of clearing	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
8-310.6.	Tree preservation; parking lot	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
8-310.7.	Tree preservation; tree	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

Reference	Description	OK	No	Not Applicable	Comments
8-310.8.	replacement Tree preservation; monarch trees	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____
8-410	Tree preservation; general	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____
8-420	Tree preservation; impact on root zone	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____
8-700.1	Planting and easement; coordination procedure	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____
8-700.2	Planting and easement; alternatives	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____
8-700.3	Planting and easement; special approval	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____
<u>Fire Protection Requirements</u>					
2-240	Fire hydrants; locations	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____
2-250	Fire lanes	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____
<u>Solid Waste Disposal</u>					
4-310	Solid waste; storage	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____
4-320	Solid waste; collection	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____
4-330	Solid waste; disposal	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____
4-340	Solid waste; screening	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____
<u>Floodplain Policy and Guidelines</u>					
5-410	Floodplain; applicability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____
5-420	Floodplain; use	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____
5-430	Floodplain studies	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____
5-440	Floodplain; existing construction	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____
<u>Street Functional Classification</u>					
7-210	Street; general	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____
7-220	Street classifications	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____
<u>Street Design Requirements</u>					
7-363	Pipestem driveways	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____
7-364	Common driveways	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____
7-370	Parking courts	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____
7-380	Noise abatement facilities	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____

Reference	Description	OK	No	Not Applicable	Comments
<u>Parking Geometrics</u>					
7-520	Geometrics	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____
7-530	Loading zones	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____
<u>Street Lighting For Security Purposes</u>					
7-640	Street security lighting	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____
7-660	Development plan; lighting information	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____
7-670	On-site lighting; parking security or advertising	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____
<u>Sidewalks and Trails</u>					
7-710	Sidewalks	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____
7-720	Trails	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____
<u>Recreational Equipment and Criteria</u> (Appendix C)					
	Tot lots	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____
	Ball fields	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____
	Tennis courts	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____
	Basketball/multi-use courts	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____
	Soccer fields	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____
<u>Standard Forms of Legal Agreement</u> (Appendix E)					
	Easement packages	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____

Comments